

Minutes of Board of Director's Meeting (delivered via email)

Meeting Date **June 8, 2010**

Attendees: Bill Aitken, Bob Bacon, Steve Berry, Walt Byron, Beverly Carothers, Roger Clapp, Jim Grunst, Doris Harriman, Al Hyland, Touie Jackson, Florence Jones, Bill Rosen, Richard Rosenblatt and Bob Ruckstuhl

Absent: Edyie Johnson, Ruth MacKenzie and Lucille Kelley,

1. **CALL TO ORDER:** Steve Berry called the meeting to order at 10:05 a.m.

2. **ELECTION OF OFFICERS:**

The offices of President, Treasurer, First and Second Vice Presidents are open for the coming year. The office of Secretary will be open when the incumbent's term is up in 2012.

After confirming with the candidates that they would be willing to accept the posts, a motion was made, seconded and unanimously approved to elect Jim Grunst as President and Steve Berry as Treasurer.

After confirming with the candidates that they would be willing to accept the posts, a second motion was made, seconded and unanimously approved to elect Doris Harriman as First Vice President and Richard Rosenblatt as Second Vice President.

3. **SECRETARY'S REPORT:**

Walt Byron reported that the Minutes of the May 4, 2010, monthly Board meeting had been taken and were published via email (with copies mailed to Lucille). A motion was made, seconded and unanimously supported to accept the Minutes as published.

4. **TREASURER'S REPORT:**

Roger Clapp reported the following:

a) **ASSETS:** as of 5-31-10 as follows:

DFCU Savings	\$ 5.08
DFCU CD	\$ 0.00
DFCU Money Market	\$18,295.77
DFCU Checking	\$ 7,716.42
Outstanding Checks	<u>(\$ 868.00)</u>

Total Assets	\$25,149.27
Lunch Prepays	\$ <u>0.00</u>
Net Assets	\$25,149.27
Restricted Sutton Fund	<u>\$10,750.00</u>
Available Assets	\$14,399.27

b) 25th Anniversary Luncheon Final figures:

<u>Item</u>	<u>Actuals</u>	<u>Budget</u>	<u>Count</u>
Income	\$10,440.00		
Refunds	(\$ 95.00)		
Net Income	\$10,345.00		690 paid
Expenses			
Lantana's	(\$17,132.00)		bought 620 meals, used 612
Meal Subsidy	(\$ 6,787.00)	(\$ 5,950.00)	
Program Expenses	(\$ 2,903.00)	(\$ 4,170.00)	
Luncheon Subsidy	(\$ 9,690.00)	(\$10,120.00)	

c) Profit and Loss Statement for 2010:

	<u>09 Final</u>	<u>10 Budget</u>	<u>May YTD</u>
Income			
Dues & Rosters	\$14,654	\$14,500	\$ 9,266
Interest	\$ 464	\$ 350	\$ 83
Wellington Fund Appreciation	(\$ 2,518)	\$ 0	\$ 0

Total Income	\$12,600	\$14,850	\$ 9,349
Expenses			
Newsletter	(\$ 8,465)	(\$ 9,000)	(\$ 4,263)
Administration	(\$ 2,000)	(\$ 2,017)	(\$ 194)
Membership	(\$ 1,586)	(\$ 1,700)	(\$ 888)
Special Programs	(\$ 2,900)	(\$ 0)	(\$ 0)
Lunch Subsidies	(\$ 6,880)		
Meal Subsidy May		(\$ 5,950)	(\$ 6,787)
Program Subsidy May		(\$ 4,170)	(\$ 2,903)
Meal Subsidy Oct		(\$ 2,270)	(\$ 0)
Program Subsidy Oct		(\$ 1,560)	(\$ 0)
Total Expenses	(\$21,848)	(\$26,850)	(\$15,035)
Profit / (Loss)	(\$ 9,248)	(\$12,000)	(\$ 5,686)
Transfer from Sutton Fund	\$ 3,000	\$ 3,000	\$ 3,000
Net Profit / (Loss)	(\$ 6,248)	(\$9,000)	(\$ 2,686)

5. MEMBERSHIP REPORT:

Bob Ruckstuhl reported that we had added 20 new members in May and 6 month - to - date June. He anticipates that the membership will grow this year, despite the 70 to 80 who typically drop off the rolls each year, and 2010 will make three years out of the last five where the membership numbers have grown.

Membership numbers stand as follows:

12-31-09	1750
Losses for Dues, etc.	(89)
Additions YTD	85

6. NEWSLETTER:

Bill Rosen set the deadlines for material for the July issue as June 15, and for the October issue as August 15. He is awaiting only one or two items for the July issue before releasing it to the printer.

The July issue will have an article recapping our 25th celebration, with pictures and a list of who attended.

There will be an article in the July issue describing our new "Lifetime Membership" option.

7. COMMITTEES FOR THE COMING YEAR:

A draft of membership on the various Committees required to run the PRA was presented and reviewed. After the appropriate changes are made, the new Committee list will be issued and posted on the PRA website.

8. FALL LUNCHEON MEETING:

a) Speaker: Al Hyland and Florence Jones interviewed Neil Orlando, former Polaroid employee and currently Director of Senior Crime and Abuse Prevention in the Norfolk District Attorney's office, and have agreed with him that he will be our speaker.

b) Coordinator: Walter Byron will be the coordinator for the Fall luncheon ticketing process.

c) Prizes: A brief discussion on prizes will be revisited at the September Board meeting.

9. COMMITTEE REPORTS:**Condolences Committee**

a) Recent passings: Doris Harriman reported that in May we have lost 14 Polaroid employees, 3 of whom were PRA members.

b) Policy regarding spouse condolence cards: Doris raised the issue of whether the PRA should adopt a policy of sending condolence cards to PRA members whose spouse passes away. After some discussion of the pros and cons, it was decided that it would place too much of a burden on the members of the Condolence Committee to research each case to determine whether sending a card would be appropriate (some couples separate of divorce, for example), and, so, the PRA would not adopt that policy.

10. OLD BUSINESS:**Replacement for Peter Bass**

Various Board members mentioned names of people they talked with at the 25th Celebration

about possibly joining the Board. Bill Aitken will follow up by talking with four people and report back via email. Since this is a replacement for an existing member, it is a Presidential appointment, subject to Board approval and does not require a vote by the full PRA membership. It is hoped that the recruiting process can be managed by email during the summer so that the new person will be available for the September Board meeting.

11. NEW BUSINESS:

a) DVDs of Videos shown at the 25th Luncheon: Al Hyland proposed that we have 50 copies of the material that Rich Garabedian prepared for the 25th (commercials, Land's "the long walk" and Polaroid's 50th Anniversary Party at BC) which we can sell or give away as prizes. After some discussion it was agreed that Bob Ruckstuhl would contact Rich to purchase 50 copies at \$3.00 each for our use.

b) Critique of 25th Celebration: Steve Berry collected comments from the Board in response to a critique sheet he received from Lantana's. The remarks were favorable and he will consolidate them and return the sheet to Lantana's.

12. FUTURE MEETINGS:

2010 BOARD MEETINGS:

The remainder of the 2010 Meeting Schedule is as follows:

September 14, October 13, November 9, & December 7.

11. ADJOURNMENT:

A motion was made, seconded and approved unanimously to adjourn, and the meeting was adjourned at 11:30 a.m.

Our next monthly Board Meeting will be on Tuesday, September 14. Doors open at 9:00 and the meeting will be called to order at 10:00.

Respectfully submitted,

Walter Byron,
Secretary