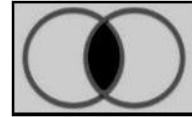




## Polaroid Retirees Association

P.O. Box 541395 Waltham MA 02454-1395 WWW.POLAROIDRETIRES.ORG



Mary McCann, Secretary

### **Minutes of Board of Directors' ZOOM Meeting, December 8, 2020**

**Attendees:** Arthur Aznavorian, Nino DiIanni, John Flynn, Elizabeth Foote, Mary Ann Hall, Eva Karger, Erika Kliem, Mary McCann, Jim Micheson, George Murray, Bill Rosen, Robert Ruckstuhl, Eric Thorgerson, and Ed Wade with Johnnie Hayward invited guest.

No Board Members were absent.

**Call to Order:** The meeting was called to order at 10:05AM by Ed Wade.

### **New Business**

Johnnie Hayward was invited to attend the board meeting to introduce himself to the board, and to get acquainted with its workings, in anticipation of joining the board. It was agreed that after the meeting Elizabeth would confer with Johnnie about whether he wanted to join, and if so, she would initiate a vote of the board to formalize his membership. This vote was accomplished by email on December 10, and Johnnie was elected to join the board.

Each of the board members and Johnnie gave a short description or "bio" of their time working at Polaroid. George Murray had collected and circulated written biographies from many of the board members. Mary noted that a few were missing, and volunteered to collect and circulate the bios of the full roster.

### **The Rolling Calendar**

John Flynn had circulated both a 12-month and 6 month rolling calendar prior to the meeting. There was a short discussion determining that only a 12-month calendar was necessary to maintain. *John circulated an email on December 14<sup>th</sup> giving one rolling calendar, with the first six months highlighted for the different timeframes. (1)*

John is switching his email to a gmail account and asked members to send any missives to that address.

**Secretary's Report:** Mary McCann had circulated the minutes of the November BOD meeting by email. No additions were requested. It was moved and approved that the minutes be accepted.

### **Treasurer's Report:**

Nino Dilanni circulated the following by email prior to the meeting:

The November 2020 report will review the following:

Current month of November

Dues received \$822, Interest income \$32

Newsletter/postage \$1,649

2020 Forecast (4)

Minor changes

2021 Budget projection

Added \$50 to membership expense and \$2,000 to 35th expenses

The revised cash balance budget at the end of 2021 is \$19,738

This would result in a reduction of \$11,360 from the 2020 cash balance

Mary McCann asked me a question concerning the Adelaide Sutton Fund. If the expenses incurred for the 35TH anniversary could be taken from the fund? I am adding the Adelaide Sutton Fund to the agenda for discussion purposes.

Mary writes:

The Sutton Fund is listed as a separate amount in the PRA spread sheet, and is described as restricted.

This means that any expenditures that draw on that fund must be approved by a vote 80% of the Board. Written notice must be given to Board Members at least two weeks prior to the vote.

*The following information was found in the minutes from previous years when looking for news of previous anniversary celebrations:*

*Adelaide Sutton left a bequest of \$39,800 to the PRA in 1989. It was held in CD's and each year the interest earned was used in the general operating expenses of the PRA. Special contributions to the Jimmy Fund were also taken from this fund but stopped in 2000. Starting in 2007 through 2011, \$3000 per year was transferred to general operating monies.*

*I feel that Adelaide's bequest indicated her affection for Polaroid and it's supportive atmosphere and camaraderie. Adelaide Sutton worked in the Emulsion Research Lab at Osborn Street. (I worked with her from about 1978 onward. She retired from Polaroid in 1981. She was unmarried and lived alone. While realizing that there are no plans for an anniversary celebration at this time, I suggest that an appropriate use of this money would be to help fund the anniversary celebration and also to make a suitable charitable contribution to a non-profit such as Rosie's Place as part of the celebration. (2)*

### **35<sup>th</sup> Celebration Update - John Flynn**

Because of the uncertainty of Covid relief, no plans have been made. The deadline for cancelling our usual reservation at Lantana's is three weeks before the event. Our October 2021 reservation is still in place, but restrictions are currently very severe. Arthur asked whether any outside venues had been explored. While an outside meeting had been mentioned, no venues had been identified. Distancing rules and lunch logistics for an outside venue would need to be explored.

### **Committee Reports**

#### **Audit Committee Update – David Bayer**

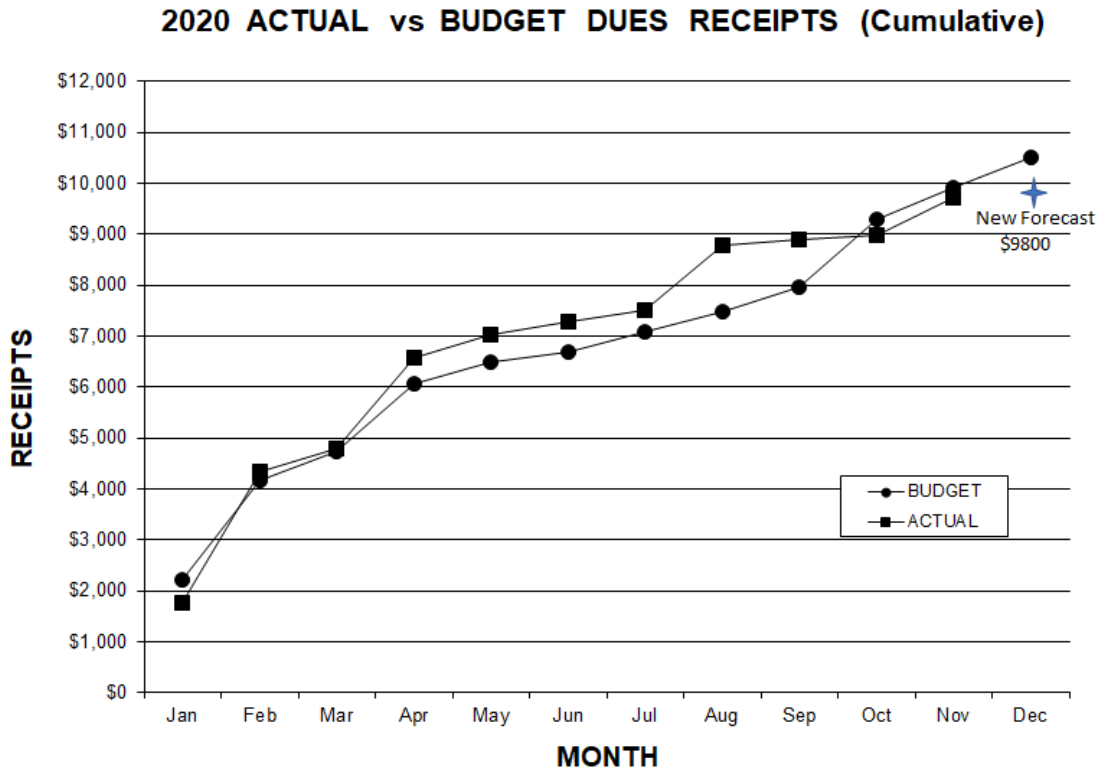
Arthur Aznavorian, Eric Thorgerson, Nino DiIani, and Bill Rosen were able to accomplish the audit by zoom. The committee determined which transactions to be examined, and Nino made the records available for examination.

**Condolences;** Maryann Hall listed the names added to the condolences list this month: Louis G. "Chuck" Doherty, R. Mike Sugrue, and Richard J. Russeau All three were PRA members.

Maryann checks the Globe and Legacy.com for mention of Polaroid and cross-checks names with the membership roster. In addition, she may receive direct notice from some families. Maryann also enters the names of deceased on the PRA website.

**Membership:**

Bob Ruckstuhl reported that the income forecast for the year has been reduced from \$10,000 to \$9,800. There has been no change in membership numbers: 1060 members listed with 774 paying members. Others are Lifetime members, or widowed spouses. Of the 51 letters notifying dues were in arrears, 7 were returned as undeliverable, only 4 have updated their dues.



**Postcard Replies:**

Bob and Erika reported that only 25% of the members who had been contacted responded. Many emphasized that they didn't know any of the current members, or had poor health. All said that they had enjoyed working for Polaroid, but no longer felt connected.

Erika urged some interactive addition to the Newsletter or Website that might attract more active interest, and is open to ideas.

**October 2021 Business Meeting:**

In ordinary times, the Annual Business Meeting of the PRA occurs at the May Members Luncheon. Since there was no May Luncheon in 2020, the board made their report to the membership in print in the 2020 Fourth Quarter Newsletter. We will not have an in-person Luncheon in May of 2021, but will write our reports at that time, and following Arthur's design for 2020, will make our report to the members via the Newsletter.

**Newsletter Update:**

Elizabeth reported that the Newsletter will go to the printer when 3 pieces arrive to complete it. She expects them by Friday, December 11. The board will then review the draft and, upon approval, she'll send it to the printer. The 2020 Board "business" stuff are planned to be in the Q2 Newsletter, going to press mid-March.

**Prospective BOD Candidates:** Johnnies' interest in the board would be determined shortly after the BOD meeting, and a vote would be carried on by email.

It was suggested that Touie Jackson be asked if he would be interested in rejoining the board.

*Both Johnnie and Touie were elected in an email vote on December 17<sup>th</sup>.(3)*

Other prospective board members, Peggy Prebenson, Bill Gray, and Ken and Carole McCarthy were unavailable for consideration at this time.

**Adjournment**

A motion was made, seconded, and approved unanimously to adjourn at 11:35 AM.

(1), (2) Reports in the minutes of any board business or reports and actions which occurred after the board meeting, but are a continuation of a discussed issue will be written in italics.

Respectfully submitted by Mary McCann

**Future Zoom Meeting Dates: 10:00 – 11:30,**

**DIRECTORS: ALL ON Zoom 10:00AM – 11:30AM**

**12 Jan, 9 Feb ??, 9 Mar, 13 Apr, 11 May, 8 June, 13 Jul,(optional), 10 Aug (optional), 14 Sep, 12 Oct, 9 Nov, 14 Dec**

**MEMBERS LUNCHEONS: Oct 20 2021**